

No. CGA/ITD/CB/TRAINING/2011-12/208
Government of India
Ministry of Finance
Department of Expenditure
Controller General of Accounts
Lok Nayak Bhawan, Khan Market
New Delhi

Dated: 9th September, 2011

OFFICE MEMORANDUM

Sub: Holding of workshops on Mandatory upload of Daily Account Abstract on e-lekha.

Please refer to this office O.M. No. S-11022/01/123/M.A/cs/2011-12/458 dated 09.09.2011 regarding implementation of 'Mandatory daily abstract file upload' on e-lekha. In order to train the outstation PAOs for the procedure of 'mandatory upload' workshops are to be held in Regional Training Centres of INGAF in two sessions viz. 10.00 AM to 1.00 PM and 2.00 PM to 5.00PM as detailed below. Details of the workshops are also available under the link 'IT related orders and circulars' on CGAs website <http://www.cga.nic.in> for facilitating the participants:-

You are requested to kindly nominate two persons from each of the concerned PAOs under your control and located at places mentioned in the Annexure for these workshops. The nominations may please be sent to this section with a copy endorsed to Regional Training centre of INGAF concerned.

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|--------------|-------------|
| 1. 16.9.2011 | RTC Chennai |
| 2. 26.9.2011 | RTC Kolkata |
| 3. 30.9.2011 | RTC Mumbai |

Sd/-
(JAIDEEP MISHRA)
Deputy Controller General of Accounts

To

The concerned PrCCAs/CCAs/CAs

Annexure

**Calendar of Workshops on Mandatory Upload of Daily Account in e-lekha
in Mumbai, Chennai & Kolkata**

S.No.	Venue	Date of workshop	Timings	PAOs
1.	RTC, INGAF, Chennai	16.9.2011	10.00 AM to 1.00 PM	PAO (Agri-Coop)
				PAO (Food)
				PAO (Consumer Affairs)
				RPAO (Commerce)
				PAO (Textile)
				PAO (H &FW)
				RPAO (CISF)
				PAO (SSI)
				PAO (All India Radio)
				PAO (Doordarshan)
				PAO (DGE & T-II)
			PAO (Supply)	
			PAO (CAD)	
			PAO (Printing)	
			PAO (CPWD) (SZ)	
			PAO, Madras Regional Accounts Unit	
			PAO (Collec. Of Central Excise)	
			PAO (Collec. Of customs)	
			ZAO (CBDT)	
ZAO (CBDT) (Revenue)				
PAO (WCD)				
RPAO, IMD				
PAO Corporate Affairs				

S.No.	Venue	Date of workshop	Timings	PAOs
2.	RTC, INGAF, Kolkata	26.09.2011	10.00 AM to 1.00 PM	PAO (Agri-Coop)
				PAO (Food)
				PAO (Consumer Affairs)
				RPAO (Commerce)
				PAO (Textile)
				PAO (I.G.Mint)
				PAO (H &FW)
				RPAO (CRPF)
				RPAO (NSG)
				RPAO (CISF)
				PAO (SSI)
				PAO (All India Radio)
				PAO (Doordarshan)
				PAO (Statistics)
				PAO (NH)
				PAO (Steel)
				PAO (GSI)
			PAO (Supply)	
			2.00 PM to 5.00 PM	
				PAO (Culture)
				PAO (CAD)
				PAO (Printing)
				PAO (CPWD) (EZ)
				PAO (Revenue)
				PAO (Collec. Of Central Excise I)
				PAO (Collec. Of Central Excise II)
				PAO (Collec. Of Central Excise III)
				PAO (Collec. Of Central Excise IV)
				PAO (Collec. Of Customs)
ZAO (CBDT)				
ZAO (CBDT) (Revenue)				
RPAO (Survey of India)				
PAO (WCD)				
PAO (BSI/ZSI)				
PAO, IMD, M/o Earth Sciences				
PAO (Corporate Affairs)				
PAO (Shipping)				

S.No.	Venue	Date of workshop	Timings	PAOs
3.	RTC, INGAF, Mumbai	30.9.2011	10.00 AM to 1.00 PM	PAO (Agri-Coop)
				PAO (AHD & Fisheries)
				PAO (Food)
				PAO (Consumer Affairs)
				RPAO (Commerce)
				PAO (Textile)
				PAO (I.G.Mint)
				PAO (MSD)
				PAO (SSI)
				PAO (PD & TM)
				PAO (All India Radio)
				PAO (Doordarshan)
				PAO (Films Division)
				PAO (DGFASLI)
				PAO (NH)
			PAO (Supply)	
			2.00 PM to 5.00 PM	
				PAO (CAD)
				PAO (CPWD) (WZ)
				PAO (Dir. Of Purchases & Stores)
				PAO (BARC)
				Directorate of Construction, Services and Estate Management
				PAO (Collec. Of Central Excise IV)
				PAO (Customs) (PREV)
				PAO (Collec. Of Central Excise I)
				PAO (Collec. Of Customs)
				PAO (Collec. Of Central Excise II)
PAO (Collec. Of Central Excise III)				
ZAO (CBDT) (Revenue)				
ZAO (CBDT)				
PAO (WCD)				
PAO (Corporate Affairs)				
PAO (Shipping)				