

No.A-35018/1/2009/Circulars/MF.CGA(A)/Gr. 'B'/ 680  
GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
OFFICE OF THE CONTROLLER GENERAL OF ACCOUNTS  
LOK NAYAK BHAWAN, NEW DELHI

Date: 31 July, 2009

CIRCULAR No. 21

Enclosed please find the following Vacancy Circular(s) regarding filling up of the various posts on deputation basis:-

SL. NO.	Name of Organisation	Post & Scale	Eligibility	Last Date
1	Cabinet Sectt. O.M. No. 2/9/2006-DO.II(A)-2783 dtd. 22.07.2009	Under Secretary (Group 'A')/15600-39100 + 15% special security allowance in addition normal deputation allowance	SrAO/AO	17.08.2009

The applications of willing and eligible officers may please be forwarded to this office alongwith Vigilance Clearance Certificate/Integrity Certificate/Statement of Major/Minor Penalty imposed, if any.

Encl: As above.

  
(PREM BALLABH)  
Accounts Officer (Group 'B')

All Pr.CCAs/CCAs/CAs/DyCAs

1 AX NO. 24645814

Incl attention to Sh. Prem Ballash Sharma

AO (Gr. B)

No. 2/9/2006-DO.II (A)-2783

GOVERNMENT OF INDIA  
CABINET SECRETARIAT

IMMEDIATE

Room No.7  
BIKANER HOUSE (Annexe)  
SHAHJAHAN ROAD  
NEW DELHI, the

OFFICE MEMORANDUM

22 JUL 2009

**Subject:** Filling up the post of Under Secretary in the Cabinet Secretariat (R&AW) by appointment of an SAS qualified officer on deputation basis.

The undersigned is directed to state that it is proposed to fill up one post of Under Secretary in Group 'A' Executive Cadre of Cabinet Secretariat (R&AW) in the Pay Band-3 of Rs.15,600-39,100/- with Grade Pay Rs.6600/- on deputation basis by SAS qualified officers holding the analogous post or holding the post of Senior Accounts Officer / Accounts Officer in the pay scale of PB-3 with Grade Pay Rs.5400/- with 5 years combined service in the grade OR Audit / Account Officers holding the post in the Pay Band -2 of Rs.9300-34,800/- with Grade Pay Rs.5400/- with 6 years of regular service in the grade belonging to any of the Organized Accounts Cadre of the Central Government are eligible for consideration. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/department of the Central Government shall ordinarily not exceed 03 years. The maximum age limit for appointment by deputation shall not exceed 56 years.

- It is, therefore, requested to nominate eligible and willing officers for appointment to the post of Under Secretary on deputation basis and also to forward their bio-data and ACR dossiers for 5 years along with Vigilance Clearance Certificate to this Secretariat latest by 17.08.2009.
- The incumbent in addition to deputation benefits would be entitled to Security Allowance as admissible.
- This Secretariat earlier OM of even number dated 20.04.2009 may be treated as modified accordingly.

Copy to:-

- The Controller General of Accounts  
Department of Expenditure  
Ministry of Finance  
Lok Nayak Bhavan, Khan Market  
New Delhi-110003.
- The Comptroller & Auditor General of India  
Office of the Comptroller &  
Auditor General of India  
10, Bahadurshah Zafar Marg  
Delhi - 110002.
- Shri Sanjeev Kumar  
Joint Controller General of Defence Accounts  
Wes: Block-V  
R.K. Puram, Sector-I  
New Delhi - 110066.

(ASHOK KUMAR)  
DIRECTOR (SR)

2/9/09

Urgent

Pl. process

AAO (M)

Chancellor



**ALKA SHARMA**  
**DIRECTOR-FINANCE (SECURITY)**  
Tele: 23796645

DD No. 29/1/2004-B&F(A)-108

GOVERNMENT OF INDIA  
CABINET SECRETARIAT  
BIKANER HOUSE (ANNEXE)  
SHAHJAHAN ROAD,  
NEW DELHI - 110011

**DT: 9.7.09**

My Dear Sir,  
Pl. Spk  
Rs  
9/7

I would like to invite your kind attention to Cab. Sectt Office Memorandum No. 2/9/2006-DO-II(A)/1619 dated 28<sup>th</sup> April, 2009 (copy enclosed) regarding filling up the post of Under Secretary (IF) in the Cab. Sectt. on deputation basis.

Sr A/c (Gp B)  
I may add that the officer on deputation will also be entitled to 15% Special Security allowance in addition to the normal deputation allowance as per rules.

Pl. Procure  
I would be grateful if you could kindly nominate eligible and willing officers of your organization for appointment to the post of Under Secretary on deputation basis at the earliest.

With warm and personal regards,

Yours sincerely,

*Alka Sharma*  
ALKA SHARMA

AAO (M)  
7/4/09  
15/7/09

Shri Arun Sharma,  
Additional Controller General of Accounts  
Room No. 718, C Wing  
Lok Nayak Bhawan  
New Delhi. /

FAX NO. 2462 4639

24 64 5814

Kind attention

Sh. Prem Balleh Sharma

AO (Gr. B)

No. 2/9/2006-DO.II (A)-1619  
GOVERNMENT OF INDIA  
CABINET SECRETARIAT

IMMEDIATE

Room No.7  
BIKANER HOUSE (Annexe)  
SHAHJAHAN ROAD  
NEW DELHI, the

28 APR 2009

**OFFICE MEMORANDUM**

**Subject: Filling up the post of Under Secretary (IF) in the Cabinet Secretariat on deputation basis.**

The undersigned is directed to state that it is proposed to fill up one post of Under Secretary to head the IF Unit as Branch Officer in the Cabinet Secretariat in the pay scale of PB-3 of Rs.15,600-39,100/- with Grade Pay Rs.6600/- on deputation basis. SAS qualified officers holding the analogous post or holding the post of Senior Accounts Officer or equivalent in the pay scale of PB-2 of Rs.9300-34,800/- with Grade Pay Rs.4800/- with 6 years regular service in the grade or Officers holding post in the pay scale of PB-2 of Rs.9300-34,800/- with Grade Pay Rs.4600/- with 7 years of regular service in the grade belongs to any of the Organized Accounts Cadre of the Central Government are eligible for consideration. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/department of the Central Government shall ordinarily not exceed 03 years. The maximum age limit for appointment by deputation shall not exceed 56 years.

2. It is, therefore, requested to nominate eligible and willing officers for appointment to the post of Under Secretary on deputation basis and also to forward their bio-data and ACR dossiers for 5 years along with Vigilance Clearance Certificate to this Secretariat at the earliest for further necessary action.

(ASHOK KUMAR)  
DIRECTOR (SR)

Copy to:-

1. The Controller General of Accounts  
Department of Expenditure  
Ministry of Finance  
Lok Nayak Bhavan, Khan Market  
New Delhi-110003.
2. The Comptroller & Auditor General of India  
Office of the Comptroller &  
Auditor General of India  
10, Bahadurshah Zafar Marg  
Delhi - 110002.
3. Shri Sanjeev Kumar  
Joint Controller General of Defence Accounts  
West Block-V  
R.K. Puram, Sector-I  
New Delhi - 110066.
4. Smt. Manju Madhavan  
Member (Finance)  
Ministry of Communications & IT  
Department of Telecommunications  
Sanchar Bhawan  
20, Ashoka Road

1-18

N.O.O/ Copy to:-

1. Director(Pers.), R&AW w.r.t letter No. 1/4/2006-Pers.5-5458 dated 01.04.2009.
2. Director[F(S)], w.r.t their UO No.29/1/2004-B&F(A)-06 dated 09.4.2009.

  
**DIRECTOR (SR)**